



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
REGIONAL CENTRE BHOPAL

Practical Counseling Schedule for MLIS Programme TEE December 2025
(Learners attached to RC-15, Bhopal)

Venue: IGNOU Regional Centre, Bhopal Plot No. 12 Arera Hills Bhopal, 462011

Practical Counseling	Date	Timing		Block	Topic to be covered (Block/Unit)	Academic Counselor
		From	To			
MLI-101 Information, Communication and Society	13/03/2026	10:00 AM	12:00 PM	1 & 2	<u>Block-1 Information: Nature, Property and Scope</u>	Dr. Yogesh Singh
	13/03/2026	12:00 PM	02:00 PM	3	<u>Block-2 Information Generation and Communication</u>	Dr. Yogesh Singh
	13/03/2026	02:30 PM	04:30 PM	4	<u>Block-3 Information and Society</u> <u>Block-4 Knowledge and Society</u>	Dr. Rakesh Khare
MLI-102 Management of Library and Information Centres	14/03/2026	10:00 AM	12:00 PM	1 & 2	<u>Block-1 Management Perspectives</u>	Dr. Rakesh Khare
	14/03/2026	12:00 PM	02:00 PM	3 & 4	<u>Block-2 System Analysis and Control</u>	Dr. Rakesh Khare
	14/03/2026	02:30 PM	04:30 PM	4 & 5	<u>Block-3 Human Resource Management</u> <u>Block-4 Financial Management</u> <u>Block-5 Marketing of Information Products and Services</u>	Dr. Yogesh Singh
MLII-101 Information sources, systems and services	15/03/2026	10:00 AM	12:00 PM	1 & 2	<u>Block-1 Information Institutions</u>	Dr. Yogesh Singh
	15/03/2026	12:00 PM	02:00 PM	3	<u>Block-2 Information Sources, Systems and Programmes</u>	Dr. Yogesh Singh
	15/03/2026	02:30 PM	04:30 PM	4	<u>Block-3 Information Products and Services</u> <u>Block-4 Information Intermediaries</u>	Dr. Rakesh Khare
MLII-102 Information processing and retrieval	16/03/2026	10:00 AM	12:00 PM	1 & 2	<u>Block-1 Organisation of Information</u>	Dr. Rakesh Khare
	16/03/2026	12:00 PM	02:00 PM	3	<u>Block-2 Bibliographic Description</u>	Dr. Rakesh Khare
	16/03/2026	02:30 PM	04:30 PM	4 & 5	<u>Block-3 Content Development</u> <u>Block-4 Information Storage and Retrieval Systems</u> <u>Block-5 Information Retrieval</u>	Dr. Yogesh Singh

Dr. Smriti Gargava
Deputy Director

Dr. U. C. Pandey
Senior Regional Director



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MLII-103 Fundamentals of information communication technologies	17/03/2026	10:00 AM	12:00 PM	1 & 2	<u>Block-1 Computer Technology Block-2</u>	Dr. Yogesh Singh
	17/03/2026	12:00 PM	02:00 PM	3	<u>Communication Technology Block-3 Media and Publishing Technology Block-4 Resource</u>	Dr. Yogesh Singh
	17/03/2026	02:30 PM	04:30 PM	4	<u>Sharing Networks</u>	Dr. Rakesh Khare
MLII-104 Information and communication technologies - applications	18/03/2026	10:00 AM	12:00 PM	1 & 2	<u>Block-1 Database Design and Management</u>	Dr. Rakesh Khare
	18/03/2026	12:00 PM	02:00 PM	3	<u>Block-2 Library Automation Block-3 Library and Information Services Block-4 Internet</u>	Dr. Rakesh Khare
	18/03/2026	02:30 PM	04:30 PM	4	<u>Resources and Services</u>	Dr. Yogesh Singh
MLIE-101 Preservation and conservation of library materials	19/03/2026	10:00 AM	12:00 PM	1	<u>Block-1 Library Materials: Preservation and</u>	Dr. Rakesh Khare
	19/03/2026	12:00 PM	02:00 PM	2	<u>Conservation Block-2 Hazards to Library</u>	Dr. Rakesh Khare
	19/03/2026	02:30 PM	04:30 PM	3 & 4	<u>Materials and Control Measures Block-3 Binding Block-4 Restoration and Reformatting</u>	Dr. Yogesh Singh
MLIE-102 Research methodology	20/03/2026	12:00 PM	02:00 PM	1	<u>Block-1 Introduction to Research Methodology</u>	Dr. Yogesh Singh
	20/03/2026	02:30 PM	04:30 PM	2	<u>Block-2 Tools for Research Block-3 Research</u>	Dr. Yogesh Singh
	20/03/2026	10:00 AM	12:00 PM	3 & 4	<u>Methods Block-4 Research Process</u>	Dr. Rakesh Khare
MLIE-103 Academic library system	21/03/2026	02:30 PM	04:30 PM	1	<u>Block-1 Development of Academic Libraries</u>	Dr. Rakesh Khare
	21/03/2026	10:00 AM	12:00 PM	2	<u>Block-2 Collection Development Block-3 Staffing Pattern and Staff Development for</u>	Dr. Rakesh Khare
	21/03/2026	12:00 PM	02:00 PM	3 & 4	<u>Academic Libraries Block-4 Resource Sharing Programme</u>	Dr. Yogesh Singh

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Session	Date	Timing		Block	(Block/Unit)	Academic Counselor
		From	To			
MLIE-104 Technical writing	22/03/2026	10:00 AM	12:00 PM	1	<u>Block-1 Communication Process</u> <u>Block-2 Linguistics</u> <u>Block-3 Structure and Functions of Technical</u> <u>Communication</u> <u>Block-4 Technical Editing and Editorial</u> <u>Tools</u>	Dr. Yogesh Singh
	22/03/2026	12:00 PM	02:00 PM	2 & 3		Dr. Yogesh Singh
	22/03/2026	02:30 PM	04:30 PM	4		Dr. Rakesh Khare
MLIE-105 Informatics and Scientometrics	23/03/2026	10:00 AM	12:00 PM	1	<u>Block-1 Foundation of Informetrics and Scientometrics</u> <u>Block-2 Informetrics: Elements and Applications</u> <u>Block-3 Scientometrics: Elements and Applications</u> <u>Block-4 Techniques and Modelling in Informetrics and</u> <u>Scientometrics</u>	Dr. Rakesh Khare
	23/03/2026	12:00 PM	02:00 PM	2		Dr. Rakesh Khare
	23/03/2026	02:30 PM	04:30 PM	3 & 4		Dr. Yogesh Singh
MLIE-106 Public library system and services	24/03/2026	10:00 AM	12:00 PM	1	<u>Block-1 Public Library: Basic Concepts</u> <u>Block-2 Public</u> <u>Library System: Resource Development</u> <u>Block-3</u> <u>Management of Public Library System</u> <u>Block-4 Public</u> <u>Library Services</u>	Dr. Yogesh Singh
	24/03/2026	12:00 PM	02:00 PM	2		Dr. Yogesh Singh
	24/03/2026	02:30 PM	04:30 PM	3 & 4		Dr. Rakesh Khare

Important points

1. The practical examination and seminar/presentation will be organized on **25th March 2026** at study centre and regional centre 1500.
2. Attendance (As per University rules) is compulsory for practical counseling and exams.
3. Please keep your identity card and Hall Ticket with you.

With Best Wishes

Dr. Smriti Gargava
Deputy Director

Dr. U. C. Pandey
Senior Regional Director